

Saskatchewan High Schools Athletic Association



**Executive Meeting
September 16 & 17, 2007
Saskatoon/Saskatoon Inn**



Call to Order

President Angela Tillier called the meeting to order at 5:33pm. In attendance were Angela Tillier, Kim Platt, Mark Edmonds, Kelsey Panko, Lyle McKellar, Jim Lissinna, Larry Segall, Amanda Miazga, Kevin Vollet, Wendy Benson, Brian Gislason, Barb Riley, Larry Lafrentz, Roger Morgan, and Kristy Schlamp.

1. Adoption of Agenda and June 19th & 22nd Minutes

MOTION by Edmonds/Benson to adopt the agenda. **CARRIED.**

MOTION by Riley/Lissinna to adopt the June 19, 2007 minutes. **CARRIED.**

MOTION by McKellar/Segall to adopt the June 22, 2007 minutes. **CARRIED.**

2. Reports

2.1 Financial Report

A comparative financial statement and monthly statements were presented and reviewed.

MOTION by Segall/Riley to adopt the August Financial Report. **CARRIED**

2.2 OFFICE REPORT

A written report regarding the office activities for the month of August/September was reviewed. Report included a list of Eligibility and Transfer requests dealt with by the office to this time in the new school year. Jim Lissinna noticed one that he is aware of missing from the list. It was noted and the office will check into it. The report noted that 2007-2008 is the 60th Anniversary of the Association a brief discussion took place regarding suggestions or activities to mark the occasion. Suggestions included: Promotional Video/newspaper ads, tying it in with the AGM, as that is the time of the anniversary, tying it in with School Sports Week, adding anniversary info to scripts provided for provincial championships. Discussion also took place regarding School Sports Week. Suggestions included: TV interviews, sending a media release to newspapers across the province, publishing an appendix for the history book updating provincial champions and executive councils from the last 10 years, highlighting the past 60 years in the Association in a newspaper story to inform the public about SHSAA.

MOTION by Lissinna/Gislason to accept the August/September office report. **CARRIED.**

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Reports from District Meetings:

Central Valley: have instigated an annual plaque for SHSAA Outstanding Coaches, Outstanding Official and Service Award winners.

Horizon Central: has a conflict between Student Leadership Conference and Provincial Golf.

North Central: has increasing numbers of transient students. They would like eligibility rules to be revisited. North Central considering a bid to host the 2009 AGM at Elkridge.

North West: The biggest challenge is maintaining contact with the Northern schools. Larry suggested the office would like to travel north to meet with those schools this winter.

Qu'Appelle Valley: schools were wondering whether they would be hosting regionals.

Regina: has not met yet.

South Central: wants SHSAA to look at the tinted football visor issue. In the Moose Jaw football league they have adopted the policy instigated by Regina which demands optometrist's approval to wear the tinted visor. Moose Jaw, Balgonie, Swift Current are more than happy to oblige by that rule. However, South Central believes it should be a province-wide policy.

Saskatoon: has a new Athletic Commissioner this year. They are seeking information regarding what other school divisions / districts charge for user fees or financial support from school divisions for provincial playoffs. An informal survey of the room indicated that school boards pay entire costs for coaches and athletes to participate in provincial playoffs, except in Saskatoon.

South West: has been trying to hire an Athletic Commissioner. The school division is seeking a retired teacher or non-teacher applicant. To this point they have been unsuccessful.

West Central: things went smoothly more templates to assist with well organized playoffs.

Larry Lafrentz commented that Districts were much better organized and had a much better understanding this year of the playoff structure and expectations of district involvement. It appears there are issues when it comes to individual activities particularly Cross Country and Track & Field. The Association may need to consider the 8 district model to address these issues.

2.3.1 Newsletter Review

Volleyball playoff plans have been changed. Regions with 10 or fewer teams will bypass conference playoffs and go directly to a regional tournament. Regions with 11 or more teams entered will be split into 3 conference playoffs. To advance in the volleyball playoffs, regardless of whether it is pool play or the conference or region playoff, teams need to finish in the top 2 to advance to the next level. All of this is listed online, on the updated newsletter, and under 2007 Volleyball.

2.4 Officials Commission

Discussion regarding official's development projects was held later in the meeting.

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3. Decisions

3.1 Late Fee Appeals

3.1.1 Warman School

The School was sent the regular form letter for late filing fees. The school responded that the school did not receive a response indicating the registration was incomplete. The school was charged a late filing fee as their submission did not meet the minimum roster requirements.

It was noted that the minimum specifications for each activity are listed on the web site form section. It was also noted that schools need to list all students that participate in an activity as those numbers affect funding levels from the lottery trust fund. You can add/delete and make a final roster at a later time.

MOTION by Segall/Edmonds to waive fines for Warman School. **DEFEATED.**

3.2 Eligibility Requests

3.2.1 LCBI

LCBI has requested an exception to the eligibility rules on behalf of a student they understand is not eligible according to the SHSAA Bylaw. The student entered Grade 10 in 2004. The student moved from province to province and could not keep up with coursework. Exception was considered due to the student's inability to be successful due to the frequent moves and the timing of the moves.

The executive expressed empathy for the student's situation but observed there are a number of other students in the province that have elected to move repeatedly and are subject to the bylaw.

MOTION by Lissinna/Benson to grant eligibility for the student from LCBI to participate in interschool sport for the 2007-2008 school year. **DEFEATED**

3.3 Hiring Assistant Executive Director

Discussion took place regarding the declaration of executive members that may be interested in seeking the position of assistant executive director. The discussion was with regard to conflict of interest or the perception of conflict of interest if members of the present executive council applied for the position. The executive will be charged with the responsibility of making most decisions regarding the short listing, interview and hiring. Three options are discussed: prospective candidates removing themselves from any discussion regarding the hiring; taking a leave of absence from the Executive, or resignation from the Executive.

MOTION by Lissinna/Morgan that executive members considering applying for the Assistant Executive Director position, voluntarily remove themselves from the hiring process by withdrawing from all hiring committees and discussions regarding the hiring of a new assistant executive director. **CARRIED.**

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Discussion continued following two executive members excusing themselves from the meeting. The discussion focused on hiring guidelines for a new assistant executive director to begin in the 2008-2009 school year.

Timelines:

- Advertising – October
- Short-Listing – November/December
- Interview – January

Short-listing Committee:

- 3 People: Incoming Executive Director, President, LEADS
- The Short-list Committee will be in charge of choosing 4 representatives of the membership to act on the selection committee.
- Suggestions for possible committee members should be forwarded in confidence to the President.

Selection Committee:

- Consist of seven people:
 - Three (3) members from Executive
 - Four (4) representatives of the SHSAA membership as defined in the bylaws concerning voting members to the AGM.
- Three (3) Executive Members:
 - President
 - LEADS appointee
 - one other executive member
- Four (4) representatives of the Membership:
 - District President
 - In-School Administrator
 - Trustee
 - At Large Group
- Consider urban/rural, North/South, male/female mix on the selection committee.
- Each of the four must have no ties to shortlisted applicants

Candidate Profile:

Looking for an educator, consider the future (can this person eventually move into Executive Director position), balance with Kevin, knowledge of Association, experience within high school sports/athletic administration

Notification:

Current Executive Director will contact successful candidate, President will contact unsuccessful candidates

MOTION by Riley/Edmonds to adopt the hiring guidelines as listed. **CARRIED.**

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3.4 Meeting Dates

The meeting dates and times were set for this year's Executive Meetings. Following are the dates:

November 29-30 (Thursday evening, all day Friday) in Saskatoon

December 1 – Presidents / Athletic Commissioners/ Officials Commissioner Meeting

January 20-21 (Sunday evening, all day Monday) in Regina

April 6-7 (Sunday evening, all day Monday) in Moose Jaw

May 14-15 (Wednesday evening, all day Thursday) in Saskatoon

June 17-20 – AGM in Regina

3.5 Executive Assignments

Executive members were assigned to represent the SHSAA at each Provincial Championship. Liaisons were selected for each provincial sport governing body associated with the SHSAA. Additional representatives and committees were named for: Canadian School Sport Federation, Sport Medicine Council, Sask Games Council, Sask Physical Education Association, Sask Coaches Association.

3.6 Bids to Host

3.6.1 **Soccer**

November 26 is the deadline for bids from schools interested in hosting provincial championships for 1A, 2A & 3A boys and girls soccer championships. Written bids must be submitted to the SHSAA office.

Schools involved in 1A Girls and 3A Boys Soccer were sent emails suggesting the provincial championship may be cancelled if acceptable bids to host are not received. No responses were received for 3A Boys. The following were approved as hosts for 2007:

3A Girls: Saskatoon

3A Boys: No bids received

2A Girls: Lloydminster Holy Rosary

2A Boys: Regina

1A Girls: Middle Lake

1A Boys: Muenster

3.6.2 **Volleyball**

Following were approved to host 2007 Volleyball:

5A Girls - South Regional – No bids

5A Girls – North Regional - North Battleford Comp.

5A Boys – South Regional – Swift Current

5A Boys – North Regional – Meadow Lake Carpenter

3.6.3 **Wrestling (Regional)**

Creighton Community School and Prince Albert Wesmor High School have bid to host.

Creighton was selected.

MOTION by Segall/McKellar to have the office staff seek a host for 3A Boys Soccer if no bids come forward. **CARRIED**

**Suggestion to have an official form for Bids to Host

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3.7 Joint Sponsorship Agreements & Requests

A list of all approved Joint Sponsorship Agreements was provided to executive members. Questions from Saskatoon regarding procedures for joint sponsorship as it relates to larger urban schools.

4. Discussion

4.1 Direction from the Annual General Meeting

4.1.1 Review of AGM Motions

The AGM motions and decisions were circulated.

4.1.2 Review of Small Group Meeting Notes

The small group meeting notes were circulated and reviewed

4.1.3 Forward Planning Sessions

4.1.3.1 Classification Proposal

A classification committee chaired by Kevin Vollet was directed to develop classification proposals for the President's Meeting. Mark Edmonds and Roger Morgan volunteered for this committee.

4.1.3.2 Officials

Discussion from the AGM small group session was reviewed, comments from Executive regarding initiatives the Association should move forward regarding the state of officiating in school sport.

- What can be done about the shortage and lack of interest of officials?
- Getting rural officials involved in exchanges with existing officials associations so that they have more games and are motivated to be involved. Cost factor for travel.
- Gym Wall Sign promoting the importance of officials.
- Coaches and fans disrespecting officials need to be taken to task; the same guidelines should be followed in regards to how we treat officials as are followed with student athletes
- Funds will need to be set aside
- Identify key officials in the province and ask them to take new officials from their area with them to different events to assist in the development
- Official profiles in the media, whether on TV or in the newspaper, as has been done with student athletes in the past
- For this year, something small, but visible. For next year, with a new budget, something more substantial can be done.
- Officials Development Sub-Committee consists of Roger, Mark, Larry S.

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4.2 School Sport Week Plans

School Sport Week will be held October 15-20, 2007. Promotion material and wall posters will be sent to schools by first week of October. President Tillier will open School Sports Week at the Cross Country Provincial Championships. Some suggestions for celebrations include: Athlete Day, Coach Appreciation, Officials Appreciation, Fan Appreciation, Participation Day, and Jersey Day.

MOTION by Edmonds/Panko to approve funds for a School Sport Week poster. **CARRIED.**

4.3 Women in Sport Evaluations

4.3.1 Coaches

Evaluations and comments of coaches from the Women in Sport Conference were reviewed.

4.3.2 Students

Evaluations and comments of students from the Women in Sport Conference were reviewed.

MOTION by Segall/Riley to make the "Women In Sport" conference an annual event sponsored by the SHSAA. **CARRIED.**

Volunteers for Committee: Amanda Miazga, Barb Riley and Angela Tillier, as well Vicki Moore and Renee Verge have expressed interest in the project.

Sask. Sport is putting on a Woman in Sport conference to develop adult facilitators. The conference is in Saskatoon Sept. 25-26. Amanda Miazga will attend as a representative of the committee if possible.

4.4 Coach Symposium Evaluation

Evaluations of this year's Coaches Symposium were reviewed and discussed.

4.5 Activity Issues

4.5.1 Classification

- Basketball- No changes suggested for basketball other than to look at the 4A and 3A category splits.
- Soccer – Consider changing the 1A category to a 7 vs. 7. Eleven person soccer would be classified as 2A and 3A. Volunteer committee: Mark, Larry S. and an office representative.
- Golf - restructuring Golf Teams, discussion item for coaches at the provincials and report back in December.

4.5.2 Officials

Officials committee will move forward on Officials issues.

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5. Information

5.1 Correspondence

Sponsorship agreements with Dairy Farmers of Saskatchewan, Just Volleyball / SportLogo, and the SportLogo SHSAA Boutique were outlined and have been renewed.

5.2 Sask Sport - Updates

Letters received from Sask Sport regarding approval of funding levels for 2008-2009. Letter from Saskatchewan School Boards Association reappointing Barb Riley as their designate to the SHSAA Executive Council.

5.3 Professional Development - Executive

5.3.1 NFHS Athletic Director Conference – December 14-19, 2007

A full information package for National Conference, including Schedule of Events, was reviewed.

MOTION by Benson/Lissinna to investigate display space at Showcase 2008. **CARRIED**

5.3.2 CSSF Meeting in Winnipeg – September 26-29, 2007

Larry, Kevin, Angela will be attending.

6. AOB

Handout to executive RE: provincial championship responsibilities

7. Adjournment

Angela adjourned meeting at 12:08pm