

SOUTH CENTRAL DISTRICT ATHLETIC ASSOCIATION

Championship Host Responsibilities Checklist - Golf

Jobs for Athletic Commissioner

Roger Morgan will complete the following tasks in preparation for the golf tournament

- Will take care of all registrations
- Will prepare a spreadsheet (excel format) for use at the event. This will be emailed to the commissioner to use if they choose.
- Will divide the golfers into foursomes.
- Prairie South will pay all green fees for Prairie South athletes. Athletes from non-Prairie South schools are responsible for their own green fees

Jobs for Local Event Commissioner

Before the Event

- ___ book the appropriate facilities in May or June, try to ensure a shotgun start if you are expecting over 24 entries.
- ___ let all schools know of the start time for the event
- ___ Ensure the medals are forthcoming (Roger Morgan is the contact)
- ___ arrange for marshals to escort each group and ensure marshals are educated to course rules. If you are hosting a section tournament, each visiting school shall provide one marshal to assist. If you are hosting a district tournament, each conference shall provide two marshals.
- ___ know any local rules that will have to be explained
- ___ appoint someone to calculate scores and team winners, if you have a "techie" have them use the spreadsheet. For bantam events without a team calculation, a wall chart shall suffice.
- ___ prepare golf cards ahead of time
- ___ assign an individual to forward all results to Roger Morgan following the event.
- ___ you may assign an individual to take photos and submit a write-up to local media.

During the Event

- ___ arrive early
- ___ have an SHSAA handbook to refer to if necessary

- ___ ensure green fees are calculated and bills are prepared. Vanier, College Mathieu, Cornerstone, and Caronport are responsible for paying their own bills. All Prairie South green are paid through centralized funds. Send the original bill to Roger Morgan or Larry Segall for approval for payment.
- ___ be available at all times (or arrange for someone to be available at the club house) to resolve concerns
- ___ ensure SHSAA rules are followed
- ___ provide and update a master draw sheet at a central location
- ___ calculate scores and team champions, team scores are determined of the best four scores on EACH HOLE, one score which must be of the opposite gender. You do not just calculate the best four scores. Refer to SHSAA rulebook for clarification.
- ___ note that coaches/marshals **are not** to golf with the athletes
- ___ if carts are necessary for marshals (for medical reasons only), the expense will be picked up by the district
- ___ meals for all non-coach marshals may be purchased. The bill is to be submitted to the SCDAА Treasurer.

After the Event

- ___ distribute the medals to the winning team and individuals
- ___ SENIOR SECTION - inform the winning team and the top three male qualifiers and the top three female qualifiers that they have advanced to the district championship. Give them any information you have in regards to the district championship.
- ___ BANTAM SECTION – up to 12 athletes can advance to the district championship. The top 6 male and top 6 female golfers may advance, be careful advancing all females if their scores are extremely high.
- ___ forward a complete list of results to Roger Morgan after the tournament, email is best, but fax is acceptable, this will be posted to the website.
- ___ If this is a DISTRICT championship give provincial information to the winning coaches
- ___ if this is a DISTRICT championship fax the results to SHSAA immediately to declare district champions
- ___ notify the local media of the results with pictures, for DISTRICT championships also include the Leader Post although they will only want results (no pictures)

- ___ discuss the report at the next district meeting (or have an informed representative discuss it for you).
- ___ return any extra medals to Roger Morgan through interoffice mail

Miscellaneous

In golf play downs, in the case of a tie for one of the top three places in the individual category (male or female), where at least one of the individuals in a tie are not part of the school winning team, that there be a one-hole sudden victory playoff, starting at the first hole to determine the individual(s) that moves on to qualify for Provincials.

Contacts

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Outline of Golf Rules

Speed of Play

- average 12 minutes per hole for seniors, marshals will attempt to keep this pace up
- average 15 minutes per hole for bantams, marshals will attempt to keep this pace up

Scoring

- golfers keep their score and one other player's.
- make sure your first score is on the proper hole on the scorecard (commissioner should highlight the column of their start hole if they have a shotgun start)
- at the end of the hole, you tell the other golfer what their score was, not "what did you get"

Local Rules

- if there is ground under repair or ploughed areas, there is a free drop at point of entry

Drops

- from point of entry, you may use two club lengths and drop with an extended arm within the two club lengths.

Lateral Hazards

- red stakes,
- one stroke penalty,
- drop at any point between where the shot was taken from and point of entry to the hazard.

Out of Bounds

- white stakes
- one stroke penalty
- the ball must be played from the original lie
- if you are unsure of whether the ball went out of bounds, you may shoot a provisional.

Hole Cap Rule

- the commissioner may choose to enforce a cap limit on each hole, anywhere from 10-15 strokes as a cap. Once an athlete reaches the cap, they pick up their ball and write down their score.

Replace all divots and repair all ball marks on the greens

No apparel with alcohol advertisements.