

SOUTH CENTRAL DISTRICT ATHLETIC ASSOCIATION

Championship Host Responsibilities Checklist - Curling

Jobs for Athletic Commissioner

The athletic commissioner will complete the following tasks in preparation for the bonspiel

- Will take care of all registrations two weeks prior to bonspiel.
- Will prepare a spreadsheet (excel format) for use at the event. This will be emailed to the commissioner to use if they choose one week prior to bonspiel.
- Distribute the draw to all schools and post on the website.
- Will approve the ice rental bill (for Prairie South host schools) for up to \$9 per bantam game and \$12 per senior game

Jobs for Local Event Commissioner

Before the Event

- ___ book the ice in the fall
- ___ may choose to fax the draw to the schools
- ___ medals will be distributed by the athletic commissioner, if you do not have them two weeks prior to the event, please inquire.
- ___ contact the local media of the details for the event
- ___ ensure a concession is available
- ___ arrange gate workers for a DISTRICT event, a SECTION event has no gate
- ___ assign an individual to ensure results are recorded and emailed to Roger Morgan soon after the event
- ___ you may choose to make a program with team information and any relevant SHSAA/SCD information

During the Event

- ___ ensure gate integrity! SCDA rates – adults \$3, students Gr 7-12 \$2, children - free, coaches, athletes, and officials – free, have a stamp for people leaving the event and returning. **A gate is only needed for the district championship only. No gate is required for section championships.**
- ___ arrive early and ensure facility is set up properly
- ___ be available at all times (or arrange for someone to be available) for troubleshooting and measurements, the commissioner is a member of

- the district executive during the running of the event as is empowered to make rulings at the championship
- ___ ensure SHSAA rules are followed – refer to SHSAA handbook
 - ___ provide and update a master draw sheet at a central location
 - ___ note that for bantam curling games are 6 ends, sr games are 8 ends
 - ___ for the bantam bonspiel, there are two timeouts per 6 ends
 - ___ if the draw requires a team to play a third game back-to-back-to-back, a minimum half hour break needs to be given to the team

After the Event

- ___ distribute the medals to the winning teams and return extra medals to Roger Morgan via inter-school mail
- ___ for district competition give provincial information to the winning coaches for senior events
- ___ By the next school day, complete the commissioners report and forward it to Roger Morgan
- ___ fax or email the results to SHSAA by the Monday after the event to declare **district champions of senior events**
- ___ notify the local media of the results
- ___ Send a cheque to SCDA A Treasurer for 50% of the gate (for district championships)
- ___ The host school division is responsible to cover any ice rental cost. If your curling club has a bill, ensure that it is paid. For Prairie South Schools, the bill needs to be sent to the athletic commissioner for approval

Contacts

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Last Updated: January, 2010

TO: District Presidents and District Curling Commissioners

FROM: SHSAA Office

DATE: February 11, 2008

RE: CURLING TIME OUTS – HIGH SCHOOL CURLING

Listed below is the procedure to be used at all interschool curling events leading to the provincial championship.

During the regulation 8-end game each team is allowed to call two time outs, of one-minute duration each. ***The requesting team may shorten the one-minute duration of the time-out by putting their next rock into play.*** The request for time out, called by the athletes, may be made at any time that the team is in control of the house or during an interval of play. Timeouts may be carried over to the extra end(s). There will be an automatic two-minute time out prior to the first extra end. This time out is not charged to either team. There will also be an automatic three-minute time out at the conclusion of the fourth end. Following consultation between the coaches and the officials, this TO may be shortened.

The clear objective is to have the time out request must come from the ice (i.e. players). Coaches may no longer stop a game in progress from behind the glass.

However, the Association will allow a coach to communicate a time out gesture or signal to the players on the ice, who may then in turn call the time out. The Association is encouraging, and will reiterate at various coaches meetings, that the team should come up with a communication strategy between themselves to handle this procedure.

A coach may request the head official for a timeout but this must be done prior to their team coming in control of the house. The head official may then position themselves to notify the team of the coach's desire for a timeout without interrupting play on other sheets or while the other team is in control of the house.

The intention of this rule is to alleviate the untimely occurrence of a coach either requesting a time out at an inopportune time. (i.e. in the delivery phase of their team's shot or interrupting or distracting other games in progress.) The Association will not tolerate coaches standing and rapping on the glass or going on to the ice surface prior to the players request for a timeout.