

BYLAWS OF THE WCHSAA
Amended September 2011 DRAFT

ARTICLE I – ELIGIBILITY

- a) All WCHSAA activities shall be carried on in accordance with SHSAA regulations, policies and instructions.
- b) Coaches are responsible for presenting necessary eligibility forms to each district commissioner prior to participation in a district playoff.
- c) For junior district activity play downs (except track and field & cross country) competitors must be in Grade nine (9) or lower **and** under sixteen (16) as of August 31 of that school year.
- e) Definitions:
 - i) West Central District: includes all schools within the boundaries of the Sun West School Division regardless if said schools belong to the Sun West School Division.
 - ii) Sections: is the grouping of schools for the purpose of athletics.

ARTICLE II – FINANCES

- a) District fees collected from a school will only be refunded if the school has not participated in any competition in the activity, and submits a written request to the district president and SHSAA Office on or before the activity's E-5 deadline.
- b) Mileage, per diem, and accommodations will be paid out at a rate set at the Annual General Meeting. This is to be reviewed annually.
 - i) Meals - \$25.00/day (breakfast - \$5.00, lunch - \$7.00, supper - \$13.00)
 - ii) Hotels - total cost covered with receipts
 - iii) Mileage - \$0.45/km

c) Schools hosting district competitions (except cross country and golf) are expected to charge a daily gate admission of three (3) dollars for adults, one (1) dollar for students grades 7 – 12.

i) For sports where paid officials are used; after the officials' fees are recovered by the host school, the net profits will be divided on a 50/50 basis.

ii) The District will cover the extra .5 fee cost, mileage, and meals for all officials.

iii) For Curling, schools are responsible for the cost of the facility. All profits will be shared on a 50/50 basis once the cost of the facility is covered. In the case of a financial loss the district will reimburse to a maximum of \$300.00 for senior curling and \$100.00 for junior curling.

iv) If a gate is not charged the host will be responsible for all costs associated with the event

ARTICLE III – SPONSORED ACTIVITIES

Section 1: Awards

a) Activities for which the association shall provide medallions are:

i) Fall Golf - Boys and Girls (18)

ii) Cross Country - Boys and Girls (10), ribbons 2nd – 10th

iii) Volleyball - senior and junior - Boys and Girls (15/tm)

iv) Curling - senior and junior - Boys, Girls, Mixed (19x2)

v) Basketball - senior and junior - Boys and Girls (15/tm)

vi) Badminton - senior and junior - Boys, Girls, Mixed (8x2)

vii) Track and Field - Boys & Girls -12 aggregate medals, ribbons 1st – 6th

vii) Soccer – Boys and Girls (21/tm)

b) Medallions will be awarded only when a competition is held or contested by two or more teams

c) Additional medals may be purchased from WCHSAA for \$5 each. Contact the Vice President or Past President if you wish to purchase.

Section 2: Playoff Hosting

a) The rotation for activities will be:

North Section: Biggar, Plenty, Landis, Rosetown, Harris-Tessier, St. Gabriel

East Section: Outlook, Kenaston, Davidson, Loreburn, LCBI

South Section: Dinsmore, Lucky Lake, Beechy, Kyle, Elrose

West Section: Eatonia, Marengo, Kindersley, Eston

b) This rotation shall be picked up at the appropriate place in the rotation based on the Section that hosted in the previous year.

c) Sections will be skipped if the activity does not apply to that Section.

d) In special circumstances Sections may exchange position in the rotation for an activity. The President will be authorized to make these changes if necessary and will notify Executive members as soon as possible.

e) If a Section passes its host responsibilities for district play downs, they may not enter athletes/teams in that play down at the discretion of the executive.

ARTICLE IV - ACTIVITY PLAY DOWN DIRECTION

Section 1: Guidelines

a) Whenever feasible, district play downs should be held in the evening and/or Saturday (with the exclusion of cross country, golf, track and field and curling), in order to reduce the loss of classroom instructional time.

b) The district activity play down commissioner shall be responsible for organizing the tournament subject to the WCHSAA and SHSAA guidelines in each sport.

- c) All district activity play downs must be held on or before the weekend immediately preceding the provincial championship or regional championship in that activity.
- d) Officials for all district championships must be coordinated through the District Officials Commissioner and from within the WCHSAA boundaries whenever possible and practical.
- e) See SHSAA web site for further details regarding host responsibilities.
- f) Joint Sponsorship: Members may make an application at the West Central AGM or to the Executive Council for the Fall Executive Meeting to allow two or more schools to sponsor a joint team which will involve the participation of students from more than one school for West Central sponsored Junior sports.
 - i) Each application must be made for volleyball and basketball only.
 - ii) Each application must be for only a period of one year.
 - iii) Each application must be made by schools that are located with close geographical proximity.
 - iv) Each application must have the signatures of each school's athletic director and principal.
 - v) Each application will only apply to schools that are situated in different communities. Communities with feeder schools will determine locally if they wish to use elementary students in their Junior programs.
 - vi) Improving the quality of a team shall not be a criterion in deciding whether approval will be granted. The goal of allowing joint teams is to increase the number of students that participate in activities by making activities available for students that would not otherwise be available if joint teams were not accepted.

Section 2: Uniforms

- a) The association shall provide uniforms for track and field and cross-country. Any such uniforms that are not returned by the specified date will be fined \$25.00 and will be paid for by the school under whose jurisdiction the offending student falls.
Track and Field – June 30
Cross Country – October 30

Section 3: Cross Country

- a) Up to 10 competitors per age class per school will be eligible to compete.
- b) The meet will be held 10 days prior to the Provincial Meet.
- c) The meet will start at 2:30 with the course walk through to be held at 1:30.
- d) The West Central District supplies ribbons for the second to tenth place finisher for each classification. (The president shall order each year)
- e) After the meet is over the Commissioner must fax the results to SHSAA as soon as possible.
- f) The Cross Country Commissioner is responsible for collecting the West Central District uniforms after the Provincial Cross Country meet and forwarding the uniforms to the Uniform Commissioner by Oct 30th of each year.

g) Age Classes

Pee Wee	Under 11 (as of August 31 of the current school year)
Bantam	Under 13 (as of August 31 of the current school year)
Midget	Under 15 (as of August 31 of the current school year)
Junior	Under 16 (as of August 31 of the current school year)
Senior	16 and over (as of August 31 of the current school year)

h) Distances

Pee Wee Boys	2000m	Peewee Girls	2000m
Bantam Boys	3000m	Bantam Girls	3000m
Midget Boys	4000m	Midget Girls	3000m
Junior Boys	5000m	Junior Girls	4000m
Senior Boys	6000m	Senior Girls	4000m

- i) Advancement to Provincial Meet: The Cross Country Commissioner may take up to 10 competitors per age class to the provincial meet.

Note: an exception to the maximum 10 competitors per division will be allowed when a school qualifies only 3 runners for the provincial meet. The school may add another runner from their school to the district team entry so they may qualify for the school team competition. The runner must have competed in the District cross-country meet.

- j) West Central Provincial Cross Country Numbers:

The following numbers have been assigned to West Central for the Provincial Cross Country Meet 250-299. Competitors shall wear the District Uniform with the assigned number they have been given by the West Central District Track Coach.

l)

Hosting Rotation		2010	2011	2012	2013	2014	2015
Section	2	East	South	West	North	East	

Section 4: Grass Green Golf

- a) Sections may run a combined Jr. and Sr. playoff consisting of 18 holes where required. Each school in a Section is allowed to send a team(s) plus as many individuals as the coach allows. Sections will declare a champion.

Advancing from Sectional play to Districts will be the winning team and the top 3 males and top 3 females for Juniors

Advancing from Sectional play to Districts will be the winning boys and winning girls teams and the top 3 males and top 3 females if not part of the winning teams.

- b) TEAMS

Junior: School team must consist of both genders to a maximum of 6 golfers with no more than 4 of one gender.

Senior: The boys team may be made up of 3 members to a maximum of 4; the girls team may be made up of 2 members to a maximum of 4

- c) Golfers shall be responsible for payment of their own green fees.
- d) Schools will not be allowed to send teams to both sand and grass golf competitions
- e) **Team Scoring**
- i) Senior –the total of the three best scores recorded by the team on each hole of the competition will determine team scoring for the boys; the total of the two best scores recorded by the team on each hole of the competition will determine team scoring for the girls category.

ii) Junior – the total of the best four scores recorded by the team on each hole of the competition regardless of gender.

iii) Tie Breaking Procedures: If 2 or more individuals (male/female) or school teams are tied for low score after the completion of the competition then a sudden death playoff shall occur. In the team events all members of the tied teams will participate in the playoff. The team score per hole will be calculated as per team scoring.

f) The competition will be an eighteen hole event with a shot gun start

g) **Dress code for West Central golf events will follow SHSAA policy. The dress code will also include that hats must be worn with the peak forward.**

h)

	2010	2011	2012	2013	2014	2015
Section	6	West	North	East	South	West

Hosting Rotation		Junior				
	2010	2011	2012	2013	2014	2015
Section	5	East	South	West	North	East

Section 5: Sand Golf

a) There will be one open tournament for sand golf. Host to be determined at WCHSAA Fall AGM

Section 6: Soccer

a) The WCHSAA president will determine this playoff depending on the number of teams entered.

Section 7: 6 Man, 9 Man and 12 Man Football

a) The SHSAA provincial office will determine the playoffs for West Central teams. See website for details.

Section 8: Volleyball

Senior:

a) The SHSAA provincial office will determine the playoffs for West Central teams. See SHSAA website for details

Junior

- a) **Four** Section Champions will advance to a one day Championship to be held on the first Saturday in November
- b) The draw will be a round robin format with the playoff round of 2vs3 and 1 receives bye to final.
- c) All matches are the best of three including the round robin games.
- d) Net height: *Girls – 2.14m, Boys – 2.24m*
- e) Hosting Rotation

Hosting Rotations	2010	2011	2012	2013	2014	2015
Jr. Girls	5	East	South	West	North	East
Jr. Boys	2	South	West	North	East	South

Section 9: Curling

Senior

- a) **Four** Section Champions will advance to the District Championship. Teams will be seeded by drawing names out of a hat.
- b) The draw will be a double knockout.
- c) If a Section(s) does not have a representative then the executive will seek out a wildcard entry.
- d) Highest finishing team shall have the hammer in the playoffs.
- e) Starting Rotation for Districts

Hosting Rotation						
	2010	2011	2012	2013	2014	2015
Conference	3	North	East	South	West	North

Junior

- a) The District Championship will be one day four team modified double knockout event. Each Section will declare a champion.
- b) The District Championship will be held on the first Saturday of March.
- c) Teams shall begin the competition with at least four eligible curlers except as provided in CCA rules.
- d) All games shall be six ends. If the game is tied after six ends, the teams shall play extra ends until the tie is broken.
- e) Time outs shall be as per the SHSAA handbook.
- f) Substitution or changing order of players shall be as per CCA rules and the SHSAA handbook.
- g) Highest finishing team shall have the hammer in the playoffs.
- h) In mixed curling, curlers of the same gender must play alternate positions
- i) No special 'local' rules shall be used except when necessary to ensure the safety of the players.
- j) There will be a 9:00 a.m. start for facilities with three sheets of ice. Two hours shall be allowed for each draw. Draws will run with an ordered number of games regardless of start times.
- k) District Hosting Rotation

	2010	2011	2012	2013	2014	2015
Section	1	West	North	East	South	West

Section 10:Basketball

Senior

a) The SHSAA provincial office will determine the playoffs for West Central teams. See SHSAA website for details

Junior

a) **Four** Section Champions advance to the District Championship.

b) A wildcard team(s) will be selected if representation is not available from all Sections. The criteria for wildcard selection will be based on head to head matchups during the season. If there were no head to head matchups then common opponents will be taken into consideration.

c) **The Championship format will be a single elimination bracket draw with a consolation side being played. All contests will be full games based on current SHSAA rules.**

d) The Championship will be held on the Saturday before Sr. Districts. (Last weekend in February)

e) Teams will be seeded by the following; West Central President, Officials Commissioner and Host Commissioner of the respective category

f) Starting Hosting Rotation

	2010	2011	2012	2013
Jr. Girls	1	East	South	West
Jr. Boys	5	West	North	East

Section 11:Badminton - Junior and Senior

a) Participants may each enter only one of the five categories.

- Boys and Girls Singles
- Boys and Girls Doubles
- Mixed Doubles
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b) Protective eyewear will be mandatory during interschool badminton contests, for all doubles badminton.

c) Current International Badminton Rules will be followed with the following exceptions and SHSAA modifications:

- 1) All games will be played to 21.
- 2) A match winner shall be the player or team winning the best

- of three games against an opponent.
- 3) Any athlete who deliberately alters the flight of a bird (doctoring) will be disqualified from the competition.

**d) Dress code – All competitors must dress in a predominately white uniform or in a school uniform that reflects the school colours. Doubles teams must be uniform in their dress.
Note: DRESS CODE MUST BE CLOSELY ADHERED TO**

e) PLAYOFFS: The playoff for badminton has been tabled to the West Central Executive for examination to develop a playoff that will fit into a one day format.

i) Each Section will declare TWO teams for InterSection play. The InterSection playoff will be a four team round robin with TWO teams advancing to the District Championship.

ii) The Championship format will be 2 Pools of 3. Pool results will be used to seed teams into a six team single elimination draw. The top seed from each pool will receive a bye into the semi final.

iii) Senior & Junior Championships will be held on the Saturday before SHSAA Regionals.

iv) A third place game must be played at each District level. In the event a team is unable to represent the division or district, the next highest ranked team shall be eligible for that spot (third place winner).

f) FACILITY: This competition will be played in a facility with a minimum of three (3) courts.

g) Starting time: The event will start at 10:00 am with a coaches/ player meeting at 9:30 am for district games.

h) TIE BREAKING PROCEDURE

a) Consider matches won/loss first,

b) TWO TEAMS TIED – The team that won the match between the two teams involved in the tie.

THREE OR MORE TEAMS TIED – Points per match total:
i.e. each match worth a total of three points as follows:

1) Team Winning 2 – 0 = 3 points.

2) Team Winning 2 – 1 = 2 points.

3) Team Winning 1 – 2 = 1 point.

Points are calculated for all matches played, involving the entire round.

- a) If still tied, then the team with the fewest points scored against them in the matches played between the teams involved will be declared the winner.
- b) If still tied, then the team with the fewest points scored against them in the matches played involving the entire round will be declared the winner.
- c) If still tied, the winner will be declared by playing a single-game, match-style tournament against the teams involved, with the opponents decided upon by a draw performed by the commissioner.

NOTE: Once the three-way tie is broken, the match results between the remaining two teams will be used to determine the placement.

i) InterSection and Host Rotation – Sr. start at A, Jr start at D (starting in 2006-2007 school year)

	A	B	C	D	E	F
District Host	4	5	6	1	2	3
InterSection	6 @ 3	3 @ 6	6 @ 3	3 @ 6	6 @ 3	3 @ 6
	5 @ 1	1 @ 5	5 @ 1	1 @ 5	5 @ 1	1 @ 5
	2 @ 4	4 @ 2	4 @ 2	4 @ 2	2 @ 4	4 @ 2

Section 12:Track and Field

- a) Each competing Section will declare two competitors per event. The District Championship will have 12 competitors per event. The District is divided into THREE Sections for Track and Field only. The Sections are:

West: Marengo, Kindersley, Eatonia, Eston, Plenty, Elrose
 Central: St. Gabriel, Landis, Rosetown, Dinsmore, Harris, Kyle
 East: Lucky Lake, Beechy, Davidson, Kenaston, Loreburn, Outlook, LCBI

- b) Age groups for District Track meet:

Bantam Under 13 (as of August of current school year)
 Midget Under 15 (as of August 31 of current school year)
 Junior Under 16 (as of August 31 of current school year)

Senior 16 and over (as of August 31 of current school year)

- c) Bantam Boys will run 80m hurdles at Midget Girls' spacing.
- d) The schedule of events shall be posted on the District Website and is also available from the District President/Track Commissioner for that year.
- e) Each competitor is limited to four (4) events plus one relay. Senior boys and girls 400 metre relays shall not be counted as one of the four events or as the one relay.
- f) The 3000 m, 1500 m and 800 m shall be timed finals. 100m and 200m will advance the top two finishers in each heat and the next four fastest times.
- g) Hurdles and 400 m are timed finals with a minimum of 2 runners per race.
- h) Ribbons
First place competitors shall receive their ribbon once they have delivered the event sheet to the results booth
Field event ribbons for 2nd to 6th place will be handed out at the event site by the people in charge of that event.
Track ribbons for 2nd to 6th place finishers will be given out at a convenient location near the track.
- i) In all field events the top six (6) competitors in the preliminary round will receive three (3) more attempts in the final round.
- j) Medals will be awarded to aggregate winners in each category
- k) Late entries and scratches to the District track meet may be made up to 24 hours prior to the scheduled start of the first event of the meet. Only scratches will be accepted after 24 hours prior to the scheduled start of the first event of the meet.
- l) There shall be no bumping of athletes. Athletes shall only be able to represent the district in the classification in which they compete.
- m) Athletes may compete at older classification levels. Records set will only apply to the classification level at which the competition was held.
- n) There will be a coaches meeting at the end of the meet to finalize choices for the team to go to Provincials. Changes to the decision of

the coaches meeting shall only be to replace an athlete unable to attend Provincials. A representative from each school that has an athlete going to Provincials must attend the coaches meeting at the end of the meet.

o) District track coaches will put the 4x100 4 x 400 relay teams together. Each team shall be assigned a coach.

p) After the provincial track meet is over, It is the responsibility of the coach and athlete to return the uniform to the uniform supervisor by the June 30 deadline. Any uniform not return prior to the June 30 deadline shall be charged a replacement fee of \$25.

q) **West Central Track Numbers**

The Athletic Commissioner will assign numbers to athletes prior to the event.

r) The District will try to have the meet in Saskatoon every year in order to give West Central athletes the competitive advantage they need by competing in larger facilities.

s) The District meet will be held the Saturday prior to the Provincial Meet.

t) All relays run at the District Track and Field Meet will be run with school teams. The categories for relays for both boys and girls will be: Bantam-Midget, and Junior- Senior combined.

u)

Hosting Rotation		2012	2013	2014	2015	
Section	3	North	East	South	West	North

ARTICLE V – CONDUCT

a) The use of alcohol or drugs by the high school athlete, coach or official is not condoned under any circumstance and will not be tolerated while athletes are under the jurisdiction of the school.

b) Any athlete or coach may not touch or attempt to touch an official in protest of an official ruling.

- c) Coaches shall not behave in a manner likely to have an adverse influence on the attitudes of players and/or spectators.
- d) The host school is responsible for general crowd control, but each team is responsible for the actions of their fans.
- e) Unsportsmanlike conduct will not be tolerated.
- f) Schools will not compete with suspended school.
- g) The WCHSAA will follow the Sask. Sport guidelines for their harassment policy.

ARTICLE VI – AWARDS

Section 1: Service Award

- a) **West Central Recognition Awards** (pins)
 - Recognition Pins are given out at 5-year intervals for years of service within the District. Athletic Directors are to forward a list of eligible recipients each year along with updating and forwarding their staff list of members who act in the capacity of coaches, managers, officials, etc
- b) **West Central Service Award** – (plaque)
 - Chosen by West Central Committee,
 - Nomination forms are to be filled out and forwarded to the committee.
- c) **SHSAA Outstanding Male and Female Coaches**
 - Each year a male and female coach will be recognized for outstanding contributions to a sport in the West Central District.
- d) **SHSAA Outstanding Officials Award**
 - Each year an individual will be recognized for outstanding contributions in the officiating field.
- e) **SHSAA Service Award** - West Central District
 - Nominees to the committee by Spring Executive Meeting

- 1 winner for West Central each year
 - SHSAA Nomination form is located in the SHSAA Handbook or web site
- f) **SHSAA Merit Award**
- West Central may nominate a person to the Provincial Executive. Award criterion is listed in the SHSAA Handbook.
- f) Each school will be allowed to submit names for each of the categories per year.
- g) Names, which are not chosen, may be submitted again in subsequent years.
- h) The application should be filled out on the appropriate forms located under forms on the web site.
- i) The executive under the direction of the President will select the winners annually.
- j) Deadline for submissions is April 30 of each year.

ARTICLE VII – OFFICIALS’ COMMISSION

Section 1: Officials Pay Scale

a) Sport	Min # of officials per	Superior
Football	4 - 9man, 3-6 man	\$30.00
Volleyball	2	\$11.00
Basketball	2	\$20.00

b) District Playoff pay scale is 1.5 times the rate for each sport for officials registered within West Central. Officials not registered with West Central will receive the rate as indicated by the PSB. Hosting school will supply officials with meals or pay the following per diem: Lunch: \$7.00, Supper: \$13.00 (if competition goes past 7:00 pm) and mileage at rate of \$.35 per km.

c) Schools may choose to pay officials at a different rate during the regular season.

Registration Fees

a) All officials who attend a WCSHSAA clinic (District or local) shall be entered within the registry. Note: officials registering with the provincial sport governing body, who wish to be entered in the WC officials’ registry must contact the officials commissioner.

Section 2: Classification of Officials

- a) A minimum of 14 years of age as of Sept. 1
- b) Attend a WCHSAA clinic (or provincial clinic) in the current year
- c) Level 2 must obtain a mark of 60% on written exam. Level 3 & 4 must obtain a minimum mark of 80% on the written exam.

Section 3: Clinics

- a) District level officials clinics shall be held each year in volleyball, football and basketball.
- b) Other clinics as decided by the Officials Commissioner and/or Executive Council.
- c) Site to be determined at fall AGM

Section 4 General Regulations

- a) Officials who do not attend a clinic may apply to the Officials Commissioner to receive a one-year forgiveness of the clinic and exam provision. This official must attend a clinic the following year.

Section 5 Commissioners Duties

a) West Central Officials Commissioner

- i) West Central Officials Commissioner shall be elected for a two-year term at alternating spring West Central District Executive Council meeting.
- ii) Commissioner may appoint an assistant
- iii) Arrange for all District level sport commissioners
- iv) Oversee all District level clinics
- v) Assign in conjunction with schools all officials for District and Provincial Playoff games
- vi) Approve and pay all District officials expenses
- vii) Collect all gate fees from schools and clinic registration fees
- viii) Attend the SHSAA Provincial Officials Commissioner meeting

b) District Official Commissioners (Volleyball, Football, Basketball)

- i) Organize the District Level Clinic
- ii) Prepare materials for the District Clinic.
- iii) Prepare the West Central District exam
- iv) Assist in assigning officials for playoffs
- v) Assist as much as possible in the smooth running of the sport.
- vi) Shall receive an honorarium of \$75.00 plus any expenses they incur while performing duties as commissioner
- vii) Attend the Provincial Sport Governing Body Officials' clinics in their sport.

c) School Representatives

- i) Keep accurate records of all games officiated in their respective school

- ii) Send a summary of all games officiated to the Officials Commissioner no later than one week after the district playoff
- iii) Contact the Officials commissioner to appoint officials to be used in Division Playoffs
- iv) Encourage the development of local officials
- v) Register all school officials with the SHSAA

Section 6 Playoffs

a) District Playoff costs

i) Schools will pay all officials. Schools shall pay all officials play-off rates (1.5 times the West Central Officials pay scale rate and mileage costs). The school shall be reimbursed the extra 0.5 game fee rate and mileage upon completion of the Officials Commissioner Host Playoff Form and any gate monies owing the West District.

ii) At all levels of play where SHSAA issues payment for officials, WCHSAA registered officials may submit a formal request to have SHSAA game fees bumped up to WCHSAA standards

The officials fee will be adjusted to the SHSAA rate provided that the official attends an officials clinic in that year for the sports of volleyball and football.

Article VIII – SHSSA COACHING SYMPOSIUM

a) WCHSAA will pay the entry fee to the SHSAA coaching symposium for up to four (4) applicants.